

**Williamsburg Technical College  
STATEMENT OF POLICY**

**SECTION E – FACILITIES MANAGEMENT**

Title <b>FACULTY/STAFF LOUNGE</b>	Number <b>E-21</b>
Division of Responsibility <b>Business Affairs</b>	Date      Page <b>11/2/20    1 of 1</b>
Approval President  _____  Commission Chair  _____	Supersedes Policy No. <b>E-21</b> Date <b>7/7/08</b>

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.**

A lounge is provided for the convenience of faculty, staff, and their guests. It is not to be used by students, or for faculty/student conferences. Employees using the lounge are responsible for cleanup of items and equipment they have used (dishes, utensils, etc.). The lounge is equipped with a stove, microwave oven, and a refrigerator. Due to fire regulations, no surface frying is permitted.