

**Williamsburg Technical College
STATEMENT OF POLICY**

SECTION E – FACILITIES MANAGEMENT

Title CAMPUS VISITORS	Number E-20
Division of Responsibility Business Affairs	Date Page 11/2/20 1 of 1
Approval President _____ Commission Chair _____	Supersedes Policy No. E-20 Date 7/7/08

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

Any individual not officially associated with Williamsburg Technical College is classified as a visitor. Parking is provided for such visitors in the visitor parking lot. Signs designate student/visitor area and faculty/staff area (See policy E-14).

All visitors are welcome to the campus of Williamsburg Technical College. Any interested individual or group of individuals may visit the College and should arrange for tours by calling ahead.

Students are encouraged to invite their families and friends to visit the College. However, permission should be obtained from the instructor before inviting visitors to a class or class activity.

As a general rule, unaccompanied children under the age of 12 shall not be allowed on campus. The college does not provide a day care center for children of its employees or students.

No children shall be allowed into classrooms or labs during instructional periods unless they are invited to a class for a specific project and approved by the Vice President for Academic and Affairs or designee.

Children under the age of 12 if accompanied by an adult guardian are allowed on campus to take noncurricular courses designed specifically for them or to make use of the library.