

**Williamsburg Technical College
STATEMENT OF POLICY**

SECTION D – EDUCATIONAL AFFAIRS

Title <p align="center">APPOINTMENT OF ACADEMIC PROGRAM COORDINATOR</p>	Number <p align="center">D-47</p>
Legal Authority <p align="center">Southern Association of Colleges and Schools Comprehensive Standard 6.2.c</p>	Approval Date Page <p align="center">8/17/20 1 of 1</p>
Division of Responsibility <p align="center">Academic Affairs</p>	Supersedes Policy No. D-47 Date 12/2/19
Approval President _____ Commission Chair _____	

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

The purpose of this policy is to establish guidelines governing the selection and appointment of faculty members serving as program coordinators for educational programs offered by Williamsburg Technical College.

All education programs offered by the college will have at least one appropriately qualified faculty member appointed to serve as a program coordinator charged with advisement of students in the program, development of program curriculum, and oversight of program quality and integrity.