

**Williamsburg Technical College  
STATEMENT OF POLICY**

**SECTION D – EDUCATIONAL AFFAIRS**

Title <b>RETENTION OF STUDENT RECORDS</b>	Number <b>D-37</b>
Division of Responsibility <b>Student Affairs</b>	Date <b>8/17/20</b> Page <b>1 of 1</b>
Approval President _____  Commission Chair _____	Supersedes Policy No. <b>D-37</b> Date <b>6/2/08</b>

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It is the policy of Williamsburg Technical College to comply with State Board for Technical and Comprehensive Education Policy 3-2-104 pertaining to retention of student records.

State Board policies and procedures may be viewed on the System Office website at [www.sctechsystem.edu](http://www.sctechsystem.edu).