

**Williamsburg Technical College  
STATEMENT OF POLICY**

**SECTION B – ADMINISTRATION AND FINANCE**

Title <b>CHECK AUTHORIZATION</b>	Number <b>B-16</b>
Division of Responsibility <b>Administration and Finance</b>	Date Page <b>9/14/20 1 of 1</b>
Approval President _____  Commission Chair _____	Supersedes Policy No. <b>B-16</b> Date <b>5/5/08</b>

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It is the policy of Williamsburg Technical College to establish accountability in the authorization and issuance of checks.