

**Williamsburg Technical College  
STATEMENT OF POLICY**

**SECTION A – COLLEGE ORGANIZATION AND GOVERNANCE**

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| <p>Title<br/><b>ETHICS REQUIREMENTS FOR EMPLOYEES AND PUBLIC OFFICIALS</b></p> <p>Legal Authority <b>Section 8-13-700, et. seq. of the 1976 Code of Laws of South Carolina, as amended; Sec. 19-701.06 of State Human Resources Regulations</b></p> | <p>Number<br/><b>A-13</b></p>   |
| <p>Division of Responsibility<br/><b>President – Human Resources</b></p>  | <p>Approval Date      Page<br/><b>11/2/20              1 of 1</b></p> |
| <p>Approval<br/>President<br/>_____</p> <p>Commission Chair<br/>_____</p>   | <p>Supersedes Policy<br/>No. <b>A-13</b><br/>Date <b>5/3/10</b></p>   |

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.**

It is the policy of Williamsburg Technical College that all public employees of the college, as well as Area Commission members, will perform their duties and conduct themselves in an ethical and accountable manner in keeping with applicable provisions of the State Ethics, Government Accountability, and Campaign Reform Act, and all related policies, procedures, regulations, or interpretations thereof. Failure to adhere to the provisions of the State Ethics Act may result in personal liability, other penalties as outlined in the law, and/or agency disciplinary action.

In compliance with this Act, the college shall provide all new hires and newly elected or appointed public officials with a publication prepared by the State Ethics Commission describing the general application of the ethics law.

Where there are conflicts or inconsistencies between other agency policies/procedures and the Ethics Act of 1991, the provisions of the Ethics Act will prevail.