

## Williamsburg Technical College Faculty Credentials Verification Form

Name (Last, First MI): \_\_\_\_\_

Permanent  Temp.

**Disciplines Approved for Teaching:**

(May use course prefixes; indicate if Transfer or Non-Transfer, or Dev.)

Educational Credentials			
College/University	Degree	Major	Transcript Received/date Signature) (HR

If required credential, List Semester Hours in Discipline				
College/University	Course	Course Title	Credit	GR/ UG
<b>Total Sem. Hours</b>				

**Applicable Work History or Professional/Trade Certifications:**

**Additional Justification Required:** Yes No  
(If yes, attach Justification Documentation)

**Meets SACS Guidelines:** Yes No

Completed by: \_\_\_\_\_ (Date)

Approval: \_\_\_\_\_ (Date)  
Vice President for Academic Affairs

Approval: \_\_\_\_\_ (Date)  
President (If Justification Required)

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