

Williamsburg Technical College

ADJUNCT FACULTY SELF-EVALUATION FORM

ADJUNCT FACULTY SELF-EVALUATION

Name *

First Name

Last Name

Evaluation date. *

Date



Your Department *

1. Define your most important accomplishments relevant to your position since your previous self-eval. *

2. Define your biggest challenges and how did you solve them during this period. *

3. Define the areas you consider that you should improve and your improvement plan. *

4. On a scale of 1-10, (one being the lowest and ten being the highest), how would you rate yourself in making your subjects interesting to your students? *

5. How could you make your subject even more interesting to students? *

Type here...

5. I completed my tasks in the predetermined timeframe. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

6. I never miss any deadline during the period. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

7. I always communicate with other team members clearly. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

8. I am proactive instead of being reactive during the projects. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

9. I have achieved all of my goals that I defined in previous evaluation. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

10. I submit drop slips in a timely fashion. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

11. I give students a syllabus in the first week of class. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

12. I visit the Library at least once a semester. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

13. I submit final grades before the established deadline. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

14. I ensure that attendance records/forms are correct before signing. *

	1	2	3	4	5	
Disagree	☐	☐	☐	☐	☐	Agree

15. Specify your following goals you want to achieve until the next evaluation date. *

16. State how your Department-head can help/support you to increase your satisfaction. *

Signature *
