

**Williamsburg Technical College  
STATEMENT OF POLICY**

**SECTION D – EDUCATIONAL AFFAIRS**

Title <b>WORKFORCE DEVELOPMENT AND CONTINUING EDUCATION</b>	Number <b>D-17</b>
Legal Authority <b>Section 59-53-50 of the 1976 Code of Laws of South Carolina, As Amended</b>	
Division of Responsibility <b>Workforce Development/Continuing Education</b>	Date      Page <b>8/17/20    1 of 1</b>
Approval President _____  Commission Chair _____	Supersedes Policy No. <b>D-17</b> Date <b>6/2/08</b>

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.**

It is the policy of the Division of Workforce Development/Continuing Education to provide quality programs and services to meet the needs of students, local citizens, business, and industry. All activities which are defined as noncredit will be coordinated through the Division of Workforce Development/Continuing Education.

Williamsburg Technical College is authorized and mandated to provide continuing education as defined in State Board for Technical and Comprehensive Education Policy Statement 3-1-102 and to measure, award, and report Continuing Education Units (CEU's) when all appropriate criteria are satisfied. These individual continuing education unit awards are made in accordance with the South Carolina General Assembly.

State Board policies and procedures may be viewed on the System Office website at [www.sctechsystem.edu](http://www.sctechsystem.edu).