

Williamsburg Technical College  
STATEMENT OF POLICY

**SECTION C – HUMAN RESOURCES MANAGEMENT**

Title <b>EMPLOYEE LEAVE TRANSFER PROGRAM</b>	Number <b>C-10</b>
<b>LEGAL AUTHORITY: SECTION 59-53-20 AND 8-11-700 OF THE 1976 CODE OF LAWS OF SOUTH CAROLINA, AS AMENDED; SECTION 19-711 OF THE STATE HUMAN RESOURCES REGULATIONS</b>	
Division of Responsibility <b>Administration and Finance</b>	Date      Page <b>8/17/20    1 of 1</b>
Approval President _____ Commission Chair _____	Supersedes Policy No. <b>C-10</b> Date <b>2/3/14</b>

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.**

It is the policy of Williamsburg Technical College to comply with State Board for Technical and Comprehensive Education (SBTCE) Policy 8-3-106 concerning the Employee Leave Transfer Program.

State Board policies and procedures may be viewed on the System Office website at [www.sctechsystem.edu](http://www.sctechsystem.edu).