

**Williamsburg Technical College**  
**Division of Workforce Development/Continuing Education**  
**Summer 2017/Fall 2017 Course Schedule**

| COURSE   | START/END DATE        | START/END TIME     | DAYS  | #WEEKS | FEE         |
|--|-----------------------|--------------------|-------|--------|-------------|
| <b>ALLIED HEALTH</b>   |                       |                    |       |        |             |
| First Aid & CPR w/AED  | 08.12.2017            | 8:00 AM - 5:00 PM  | S     | 1      | \$55.00     |
| Pediatric First Aid & CPR w/AED                              | 09.09.2017            | 8:00 AM - 5:00 PM  | S     | 1      | \$55.00     |
| First Aid & CPR w/AED  | 08.26.2017            | 8:00 AM - 5:00 PM  | S     | 1      | \$55.00     |
| First Aid & CPR w/AED  | 07.22.2017            | 8:00 AM - 5:00 PM  | S     | 1      | \$55.00     |
| EKG Technician   | 08.01.2017-10.26.2017 | 5:00 PM - 9:00 PM  | TTH   | 13     | \$999.99    |
| Healthcare Technician  | 08.15.2017-01.10.2018 | 5:00 PM - 9:00 PM  | MTW   | 20     | \$585.00    |
| Emergency Medical Technician - Basic EMT                     | 08.01.2017-10.27.2017 | 5:00 PM - 9:00 PM  | MWF   | 13     | \$1,999.99+ |
| Pharmacy Technician  | 08.15.2017-02.08.2017 | 5:00 PM - 9:00 PM  | TWTH  | 24     | \$3,599.00  |
|  |                       | 8:00 AM - 5:00 PM  | SA    |        |             |
| Physical Therapy Aide  | 08.22.2017-10.12.17   | 5:00 PM - 9:00 PM  | TWTH  | 8      | \$999.99    |
| <b>COMPUTER TECHNOLOGY</b>                                   |                       |                    |       |        |             |
| Beginner MS Office Word, Excel & Powerpoint 2013 Level 1     | 08.15.2017-09.21.2017 | 6:00 PM - 9:00 PM  | TTH   | 6      | \$395.00    |
| Intermediate MS Office Word, Excel & Powerpoint 2013 Level 2 | 09.26.2017-11.02.2017 | 6:00 PM - 9:00 PM  | TTH   | 6      | \$495.00    |
| MS Office Access 2013 Level 1                                | 07.31.2017-08.10.2017 | 6:00 PM - 9:00 PM  | MWTH  | 2      | \$155.00    |
| Computer Desktop Repair Technician                           | 07.31.2017-10.26.2017 | 5:00 PM - 9:00 PM  | MWTH  | 13     | \$795.00    |
| Microsoft Office User Specialist                             | 08.21.2017-10.04.2017 | 5:00 PM - 9:00 PM  | MTW   | 7      | \$395.00    |
| Certified Customer Service Specialist                        | 07.31.2017-10.25.2017 | 5:00 PM - 9:00 PM  | MTW   | 13     | \$695.00    |
| <b>INDUSTRIAL TECHNOLOGY</b>                                 |                       |                    |       |        |             |
| EPA Refrigerant Certification Exam                           | 07.26.2017            | 8:00 AM - 3:00 PM  | W     | 1      | \$65.00     |
|  | 07.27.2017            | 8:00 AM - 12:00 PM | TH    |        |             |
| HVAC Technician  | 08.11.2017-10.14.2017 | 8:00 AM - 5:00 PM  | FSA   | 10     | \$995.00    |
| Welder (Stick, Mig, Tig & FCAW)                              | 08.04.2017-11.04.2017 | 8:00 AM - 5:00 PM  | FSA   | 14     | \$1,333.35  |
| Heavy Equipment Operator                                     | 07.03.2017-07.27.207  | 8:00 AM - 5:00 PM  | MTWTH | 4      | \$6,199.99  |
| Heavy Equipment Operator                                     | 08.07.201-08.31.2017  | 8:00 AM - 5:00 PM  | MTWTH | 4      | \$6,199.99  |
| Heavy Equipment Operator                                     | 09.11.2017-10.05.2017 | 8:00AM - 5:00 PM   | MTWTH | 4      | \$6,199.99  |
| Heavy Equipment Operator                                     | 10.16.2017-11.09.2017 | 8:00AM - 5:00 PM   | MTWTH | 4      | \$6,199.99  |
| Heavy Equipment Operator                                     | 11.20.2017-12.14.2017 | 8:00AM - 5:00 PM   | MTWTH | 4      | \$6,199.99  |
| COURSE   | START/END DATE        | START/END TIME     | DAYS  | #WEEKS | FEE         |

## INDUSTRIAL TECHNOLOGY CONT.

|   |                       |                   |       |    |            |
|---|-----------------------|-------------------|-------|----|------------|
| Forklift Truck Operator                         | 08.04.2017            | 8:00 AM - 5:00 PM | F     | 1  | \$249.00   |
| Forklift Truck Operator                         | 08.11.2017            | 8:00 AM - 5:00 PM | F     | 1  | \$249.00   |
| Forklift Truck Operator                         | 09.08.2017            | 8:00AM - 5:00 PM  | F     | 1  | \$249.00   |
| Forklift Truck Operator                         | 10.06.2017            | 8:00AM - 5:00 PM  | F     | 1  | \$249.00   |
| Forklift Truck Operator                         | 11.03.2017            | 8:00AM - 5:00 PM  | F     | 1  | \$249.00   |
| Forklift Truck Operator                         | 12.08.2017            | 8:00AM - 5:00 PM  | F     | 1  | \$249.00   |
| OSHA 10 hrs. General Industry                   | 08.18.2017-08.25.2017 | 8:00 AM - 1:00 PM | F     | 2  | \$249.00   |
| OSHA 10 hrs. General Industry                   | 09.15.2017-09.22.1017 | 8:00AM - 5:00 PM  | F     | 2  | \$249.00   |
| OSHA 10 hrs. General Industry                   | 10.13.2017-10.27.2017 | 8:00AM - 5:00 PM  | F     | 2  | \$249.00   |
| Machine Tool Technician                         | 08.04.2017-11.04.2017 | 8:00 AM - 5:00 PM | FSA   | 14 | \$1,047.00 |
| Certified Customer Service Specialist           | 08.01.2017-11.09.2017 | 5:00 PM - 9:00 PM | TWTH  | 15 | \$695.00   |
| Certified Warehouse and Distribution Specialist | 08.01.2017-10.26.2017 | 5:00 PM - 9:00 PM | TWTH  | 13 | \$1,050.00 |
| Manufacturing Production Technician (MPT)       | 09.11.2017-11.16.2017 | 4:00 PM - 9:30 PM | MTWTH | 10 | \$2,500.00 |

**NOTE: Includes OSHA - 10 Certification Six Sigma Yellow Belt Certification as well as opportunities for four certification from MSSC in addition to the full Certified Technician Certification Production.**

## REAL ESTATE

|                              |     |                 |       |   |          |
|------------------------------|-----|-----------------|-------|---|----------|
| Prelicense: First Year Sales | TBA | 8:30 AM-5:30 PM | MTWTH | 1 | \$475.00 |
|------------------------------|-----|-----------------|-------|---|----------|

## DRIVERS TRAINING

|                   |                       |                  |        |   |            |
|-------------------|-----------------------|------------------|--------|---|------------|
| Defensive Driving | 08.05.2017            | 8:00 AM - 5:00PM | S      | 1 | \$125.00   |
| Defensive Driving | 09.02.2017            | 8:00 AM - 5:00PM | S      | 1 | \$125.00   |
| Defensive Driving | 10.07.2017            | 8:00 AM - 5:00PM | S      | 1 | \$125.00   |
| Defensive Driving | 11.04.2017            | 8:00AM - 5:00PM  | S      | 1 | \$125.00   |
| Defensive Driving | 12.02.2017            | 8:00AM - 5:00PM  | S      | 1 | \$125.00   |
| CDL Truck Driving | 08.07.2017-09.08.2017 | 7:00 AM-5:30 PM  | MTWTHF | 5 | \$4,500.00 |
| CDL Truck Driving | 09.11.2017-10.12.2017 | 7:00AM-5:30PM    | MTWTHF | 5 | \$4,500.00 |
| CDL Truck Driving | 10.16.2017-11.16.2017 | 7:00AM-5:30PM    | MTWTHF | 5 | \$4,500.00 |
| CDL Truck Driving | 11.20.2017-12.15.2017 | 7:00AM-5:30PM    | MTWTHF | 5 | \$4,500.00 |

**Note: Florence-Darlington Technical College Truck Driving Training offered in collaboration agreement with Williamsburg Technical College**

## SPECIAL INTEREST

|   |                       |                   |       |   |         |
|---|-----------------------|-------------------|-------|---|---------|
| Pre-WorkKeys Skill Assessment & Remediation Session | 07.10.2017-07.13.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-WorkKeys Skill Assessment & Remediation Session | 07.17.2017-07.20.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 07.24.2017-07.27.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 07.24.2017-07.27.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 07.31.2017-08.03.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |

| COURSE | START/END DATE | START/END TIME | DAYS | #WEEKS | FEE |
|--------|----------------|----------------|------|--------|-----|
|--------|----------------|----------------|------|--------|-----|

## SPECIAL INTEREST CONT.

|   |                       |                   |       |   |         |
|---|-----------------------|-------------------|-------|---|---------|
| Pre-Workkeys Skill Assessment & Remediation Session | 08.07.2017-08.10.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 08.14.2017-08.17.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 08.21.2017-08.24.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 08.28.2017-08.31.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 09.04.2017-09.07.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 09.11.2017-09.14.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 09.18.2017-09.21.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 09.25.2017-09.28.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 10.02.2017-10.05.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 10.09.2017-10.12.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 10.16.2017-10.19.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 10.23.2017-10.26.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 10.30.2017-11.02.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 11.06.2017-11.09.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 11.13.2017-11.16.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 11.20.2017-11.23.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 11.27.2017-11.30.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 12.04.2017-12.07.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |
| Pre-Workkeys Skill Assessment & Remediation Session | 12.11.2017-12.14.2017 | 9:00 AM - 2:00 PM | MTWTh | 1 | \$15.00 |

**Note:** WIOA financial assistance available to qualified applicants . . .

**Note:** Effective September 1, 2016 Pre-Workkeys Skill Assessment will cost \$15.00/student or \$5.00/WorkKeys Skill Assessment Pre-WorkKeys Remediation Session FREE.

## ONLINE/INTERNET COURSES

### ONLINE/INTERNET COURSES

#### Education to Go (ED2GO) Online Courses

[www.ed2go.com/wtc](http://www.ed2go.com/wtc)

\*\*\*Starting dates for all Education to Go classes are 05.17.2017, 06.14.2017, 07.12.2017, 08.16.2017, 09.13.2017, 10.18.2017, 11.08.2017, and 12.13.2017.\*\*\*

Major Categories of Study:

- |                          |                          |                           |
|--------------------------|--------------------------|---------------------------|
| • Accounting and Finance | • Business               | • College Readiness       |
| • Computer Applications  | • Design and Composition | • Health Care and Medical |
| • Language and Arts      | • Law and Legal          | • Personal Development    |
| • Teaching and Education | • Technology             | • Writing and Publishing  |

For more information on ED2GO Online courses, go to the website above or call our Continuing Education office at 843.355.4177.

#### Gatlin Education Online Courses

[www.gatlineducation.com/wtc](http://www.gatlineducation.com/wtc)

\*\*\*\*\*Starting dates for all Gatlin Online classes are ANYTIME\*\*\*\*\*

Major Categories of Study:

- Healthcare and Fitness
- Management and Corporate
- Skilled Trades and Industrial
- Business and Professional
- Media and Design
- Sustainable Energy and Going Green
- IT and Software Development
- Hospitality and Service Industry
- Career Online High School

For more information on Gatlin Education Online courses, go to the website above or call our Continuing Education office at 843.355.4177.

### JER Online Courses

<http://coursecatalog.com/wtc>

\*\*\*\*\*Starting dates for all JER Online classes are ANYTIME\*\*\*\*\*

Major Categories of Study:

- Accounting
- Information Technology
- Professions, Trades
- Technical
- Green Ed
- Management
- Project Management
- Work Place Training
- Writing
- Human Resources
- Medical
- Teacher Education

For more information on JER Online courses, please go to the website above or call our Continuing Education office at 843.355.4177.

For more detailed class listings, call 843.355.4177 or visit <http://www.wiltech.edu/continuing-education.html>

### For Additional Information Contact:

**James Bostic, Dean**

**Workforce Development &**

**Continuing Education Department**

843.355.4177 or by email: [bosticj@wiltech.edu](mailto:bosticj@wiltech.edu)

