



Appendices



Appendix A

Transfer Policy for Public Two-Year and Four-Year Institutions in South Carolina

(Revised 12/2009)

The South Carolina Course Articulation and Transfer System serves as the primary tool and source of information for transfer of academic credit between and among institutions of higher education in the state. The system provides institutions with the software tools needed to update and maintain course articulation and transfer information easily. The student interface of this system is the South Carolina Transfer and Articulation Center (SCTRAC) web portal: www.SCTRAC.org. This web portal is an integrated solution to meet the needs of South Carolina's public colleges and universities and their students and is designed to help students make better choices and avoid taking courses which will not count toward their degree. Each institution's student information system interfaces with www.SCTRAC.org to help students and institutions by saving time and effort while ensuring accuracy and timeliness of information.

Admissions Criteria, Course Grades, GPA's, Validations

All four-year public institutions will issue a transfer guide annually in August or maintain such a guide online. Information published in transfer guides will cover at least the following items:

- A. The institution's definition of a transfer student.
- B. Requirements for admission both to the institution and, if more selective, requirements for admission to particular programs.
- C. Institutional and, if more selective, programmatic maximums of course credits allowable in transfer.
- D. Information about course equivalencies and transfer agreements.
- E. Limitations placed by the institution or its programs for acceptance of standardized examinations (e.g., SAT, ACT) taken more than a given time ago, for academic coursework taken elsewhere, for coursework repeated due to failure, for coursework taken at another institution while the student is academically suspended at his/her home institution, and so forth.
- F. Information about institutional procedures used to calculate student applicants' GPAs for transfer admission. Such procedures will describe how nonstandard grades (withdrawal, withdrawal failing, repeated course, etc.) are evaluated; and they will also describe whether all coursework taken prior to transfer or only coursework deemed appropriate to the student's intended four-year program of study is calculated for purposes of admission to the institution and/or programmatic major.
- G. Institutional policies related to "academic bankruptcy" (i.e., removing an entire transcript or parts thereof from a failed or underachieving record after a period of years has passed) so that re-entry into the four-year institution with course credit earned in the interim elsewhere is done without regard to the student's earlier record.
- H. "Residency requirements" for the minimum number of hours required to be earned at the institution for the degree.

South Carolina Transfer and Articulation Center (SCTRAC)

All two- and four-year public institutions will publish information related to course articulation and transfer, including but not limited to items A through D mentioned above, on the South Carolina Transfer and Articulation Center website (www.SCTRAC.org). Course equivalency information listing all courses accepted from each institution in the state (including the 86 courses in the Statewide Articulation Agreement) and their respective course equivalencies (including courses in the "free elective" category) will be made available on www.SCTRAC.org. This course equivalency information will be updated as equivalencies are added or changed and will be reviewed annually for accuracy. Additionally, articulation agreements between public South Carolina institutions of higher education will be made available on www.SCTRAC.org, will be updated as articulation agreements are added or changed, and will be reviewed annually for accuracy. All other transfer information published on www.SCTRAC.org will be reviewed at least annually and updated as needed.

Statewide Articulation of 86 Courses

The Statewide Articulation Agreement of 86 courses approved by the South Carolina Commission on Higher Education for transfer from two- to four-year public institutions is applicable to all public institutions, including two-year institutions and institutions within the same system. In instances where an institution does not have courses synonymous to ones on this list, it will identify comparable courses or course categories for acceptance of general education courses on the statewide list. This list of courses is available online at www.che.sc.gov as well as on www.SCTRAC.org.

Statewide Transfer Blocks

The Statewide Transfer Blocks established in 1996 will be accepted in their totality toward meeting baccalaureate degree requirements at all four-year public institutions in relevant four-year degree programs. Several Transfer Blocks were updated in March 2009: Arts, Humanities, and Social Sciences; Business; Engineering; and Science and Mathematics; the remaining Transfer Blocks,



Teacher Education and Nursing, are currently being revised. The courses listed in each Transfer Block will be reviewed periodically by the Commission's Academic Affairs staff in consultation with the Advisory Committee on Academic Programs to ensure their accuracy, and the Transfer Blocks will be updated as needed.

For the Nursing Transfer Block, by statewide agreement, at least 60 semester hours will be accepted by any public four-year institution toward the baccalaureate completion program (BSN) from graduates of any South Carolina public associate degree program in nursing (ADN), provided that the program is accredited by the National League for Nursing Accrediting Commission or the Commission on Collegiate Nursing Education and that the graduate has successfully passed the National Licensure Examination (NCLEX) and is a currently licensed Registered Nurse.

Any student who has completed either an Associate of Arts or Associate of Science degree program at any public two-year South Carolina institution which contains the total coursework found in the Arts, Humanities, and Social Sciences or the Science and Mathematics Transfer Block will automatically be entitled to junior-level status or its equivalent at whatever public senior institution to which the student might have been admitted. However, as agreed by the Advisory Committee on Academic Programs, junior status applies only to campus activities such as priority order for registration for courses, residence hall assignments, parking, athletic event tickets, etc. and not in calculating academic degree credits. For a complete listing of all courses in each Transfer Block, see <http://www.che.sc.gov/AcademicAffairs/TRANSFER/Transfer.htm>.

Assurance of Transferability of Coursework Covered by the Transfer Policy

Coursework (i.e., individual courses, transfer blocks, and statewide agreements) covered within this transfer policy will be transferable if the student has completed the coursework with a "C" grade (2.0 on a 4.0 scale) or above. However, the transfer of grades does not relieve the student of the obligation to meet any GPA requirements or other admissions requirements of the institution or program to which application has been made. In addition, any four-year institution which has institutional or programmatic admissions requirements for transfer students with cumulative grade point averages (GPAs) higher than 2.0 on a 4.0 scale will apply such entrance requirements equally to transfer students from regionally accredited South Carolina public institutions regardless of whether students are transferring from a four-year or two-year institution.

Any coursework covered within this transfer policy will be transferable to any public institution without any additional fee and without any further encumbrance such as a "validation examination," "placement examination/instrument," "verification instrument," or any other stricture, notwithstanding any institutional or system policy, procedure, or regulation to the contrary.

Assurance of Quality

All claims from any public two- or four-year institution challenging the effective preparation of any other public institution's coursework for transfer purposes will be evaluated by the staff of the Commission on Higher Education in consultation with the Advisory Committee on Academic Programs. After these claims are evaluated, appropriate measures will be taken to ensure that the quality of the coursework has been reviewed and approved on a timely basis by sending and receiving institutions alike.

Transfer Officers

Each institution will provide the contact information for the institution's Transfer Office personnel, including telephone numbers, office address, and e-mail address, on its website and on www.SCTRAC.org. Transfer office personnel will:

Provide information and other appropriate support for students considering transfer and recent transfers.

Serve as a clearinghouse for information on issues of transfer in the state of South Carolina. Provide definitive institutional rulings on transfer questions for the institution's students under these procedures.

Work closely with feeder institutions to assure ease in transfer for their students.

Statewide Publication and Distribution of Information on Transfer

The staff of the Commission on Higher Education will place this document on the Commission's website under the title "Transfer Policies." In addition, information about transfer, including institutional policies, course equivalencies, and articulation agreements, will be published and distributed by all public institutions through transfer guides and be made available on www.SCTRAC.org. Furthermore, course catalogs for each public two- and four-year institution will contain a section entitled "Transfer: State Policies and Procedures." This section will:

- A. Include the *Transfer Policy for Public Two-Year and Four-Year Institutions in South Carolina*.
- B. Refer interested parties to www.SCTRAC.org as well as to the institutional Transfer Guide and institutional and Commission on Higher Education's websites for further information regarding transfer.



Appendix B

Statewide Articulation Agreement: Technical College Courses Transferable to Public Senior Institutions (Revised 10/30/2007)

ACC 101	Accounting Principles I	3 Credits
ACC 102	Accounting Principles II	3 Credits
ANT 101	General Anthropology	3 Credits
ART 101	History and Appreciation of Art	3 Credits
ART 105	Film as Art	3 Credits
AST 101	Solar System Astronomy	4 Credits
AST 102	Stellar Astronomy	4 Credits
BIO 101	Biological Science I	4 Credits
BIO 102	Biological Science II	4 Credits
BIO 210**	Anatomy and Physiology I	4 Credits
BIO 211	Anatomy and Physiology II	4 Credits
BIO 225	Microbiology	4 Credits
ENG 236	African American Lit	3 Credits
CHM 110	College Chemistry I	4 Credits
CHM 111	College Chemistry II	4 Credits
CHM 112	College Chemistry II	4 Credits
CHM 211	Organic Chemistry I	4 Credits
CHM 212	Organic Chemistry II	4 Credits
ECO 210	Macroeconomics	3 Credits
ECO 211	Microeconomics	3 Credits
ENG 101	English Composition I	3 Credits
ENG 102	English Composition II	3 Credits
ENG 201	American Literature I	3 Credits
ENG 202	American Literature II	3 Credits
ENG 203	American Literature Survey	3 Credits
ENG 205	English Literature I	3 Credits
ENG 206	English Literature II	3 Credits
ENG 208	World Literature I	3 Credits
ENG 209	World Literature II	3 Credits
ENG 214	Fiction	3 Credits
ENG 218	Drama	3 Credits
ENG 222	Poetry	3 Credits
ENG 230	Women in Literature	3 Credits
ENG 260	Adv. Tech. Communication	3 Credits
FRE 101	Elementary French I	4 Credits
FRE 102	Elementary French II	4 Credits
FRE 201	Intermediate French I	3 Credits
FRE 202	Intermediate French II	3 Credits
GEO 101	Intro to Geography	3 Credits
GEO 102	World Geography	3 Credits
GER 101	Elementary German I	4 Credits
GER 102	Elementary German II	4 Credits
HIS 101	Western Civilization to 1689	3 Credits
HIS 102	Western Civilization Post 1689	3 Credits
HIS 201	Am. History Discovery to 1877	3 Credits
HIS 202	Am. History 1877 to Pres.	3 Credits
MAT 110	College Algebra	3 Credits
MAT 111	College Trigonometry	3 Credits
MAT 120	Probability and Statistics	3 Credits
MAT 122	Finite College Mathematics	3 Credits
MAT 130	Elementary Calculus	3 Credits
MAT 140	Analytical Geo. and Calc. I	4 Credits



MAT 141	Analytical Geo. and Calc. II	4 Credits
MAT 240	Analytical Geo. and Calc. III	4 Credits
MUS 105	Music Appreciation	3 Credits
MAT 242	Differential Equations	4 Credits
PHI 101	Introduction to Philosophy	3 Credits
PHI 106	Logic II Inductive Reasoning	3 Credits
PHI 105	Introduction to Logic	3 Credits
PHI 115	Contemporary Moral Issues	3 Credits
PHI 110	Ethics	3 Credits
PHY 201	Physics I	4 Credits
PHY 202	Physics II	4 Credits
PHY 202	Physics II	4 Credits
PHY 221	University Physics I	4 Credits
PHY 222	University Physics II	4 Credits
PHY 223	University Physics III	4 Credits
PSC 201	American Government	3 Credits
PSC 215**	State and Local Government	3 Credits
PSY 201	Introduction to Psychology	3 Credits
PSY 203	Human Growth & Development	3 Credits
PSY 208	Human Sexuality	3 Credits
PSY 212	Abnormal Psychology	3 Credits
SOC 101	Introduction to Sociology	3 Credits
SOC 102	Marriage and the Family	3 Credits
SOC 205	Social Problems	3 Credits
SOC 206	Social Psychology	3 Credits
SOC 210	Juvenile Delinquency	3 Credits
SOC 220	Sociology and the Family	3 Credits
SOC 235	Thanatology	3 Credits
SPA 101	Elementary Spanish I	4 Credits
SPA 102	Elementary Spanish II	4 Credits
SPA 201	Intermediate Spanish I	3 Credits
SPA 202	Intermediate Spanish II	3 Credits
SPC 205	Public Speaking	3 Credits
SPC 210	Oral Interpretation of Literature	3 Credits
THE 101	Introduction to Theatre	3 Credits

Appendix C

Articulation Agreement with Francis Marion University

Francis Marion University will accept students graduating from Williamsburg Technical College with a degree in Associate in Arts or Associate in Science and will award them up to 65 hours of credit toward a baccalaureate degree. This credit includes all hours required to meet Francis Marion University's general education requirements for graduation. Three hours in mathematics above college algebra (and six hours in a foreign language for bachelor of arts majors) must be earned at Francis Marion University if these have not been earned at Williamsburg Technical College.

Regardless of the number of hours transferred in any single discipline of study, Williamsburg Technical College students matriculating at Francis Marion University under this agreement must earn at least 15 hours of credit at Francis Marion University in their intended major (not including 12 hours of credit in education earned for practice teaching) and must meet the Francis Marion University graduation requirement of at least 30 hours of credit in upper level (300-400) courses.

Francis Marion University will transfer any C grades (or above) earned by those who have graduated from Williamsburg Technical College with the Associate in Arts or Associate in Science in accordance with the transferable courses detailed within this



agreement.

Appendix E

University of South Carolina/Technical College Bridge Program

In November, 2007, University of South Carolina and SC Technical College System officials signed a historic agreement expanding some of the University's most successful student programs to technical college students who plan to transfer to the University's Columbia campus.

The Bridge Program created in the agreement is intended to make transitions from S.C. technical colleges to the University as seamless as possible and to increase the success of transfer students once they're enrolled at the Columbia campus.

The University and technical colleges will identify and contact students who are eligible for and will benefit from the Bridge Program. Participating students will have access to a variety of services from the University's admissions, housing and financial-aid offices, the Career Center and the Student Success Center.

Qualifying for the Bridge Program

Students who are recent high school graduates and first-time college attendees are ideal candidates for the Bridge Program. Before transferring to the University, students generally will complete 30 to 60 credit hours at their technical colleges. The University also may identify other students who would benefit from the Bridge Program and its services.

Registering for the Bridge Program

Students who apply to the University and are eligible for the Bridge Program will receive information from Undergraduate Admissions. By submitting a release form, these students can elect to have their admissions information sent to the technical college of their choice. Students who select this option indicate their willingness to participate in the Bridge Program.

Students who do not apply to the University as incoming freshmen should meet with a University admissions counselor or with the Bridge Program representatives at their technical colleges to determine their eligibility for the program. Benefits of the Bridge Program

Bridge Program participants will benefit from an array of services that will improve their transitions from technical colleges to the University. Some of these services include:

- admissions counseling
- financial-aid education
- major and career counseling
- assistance from student mentors
- first priority to live in East Quad's transfer student living and learning community
- special events

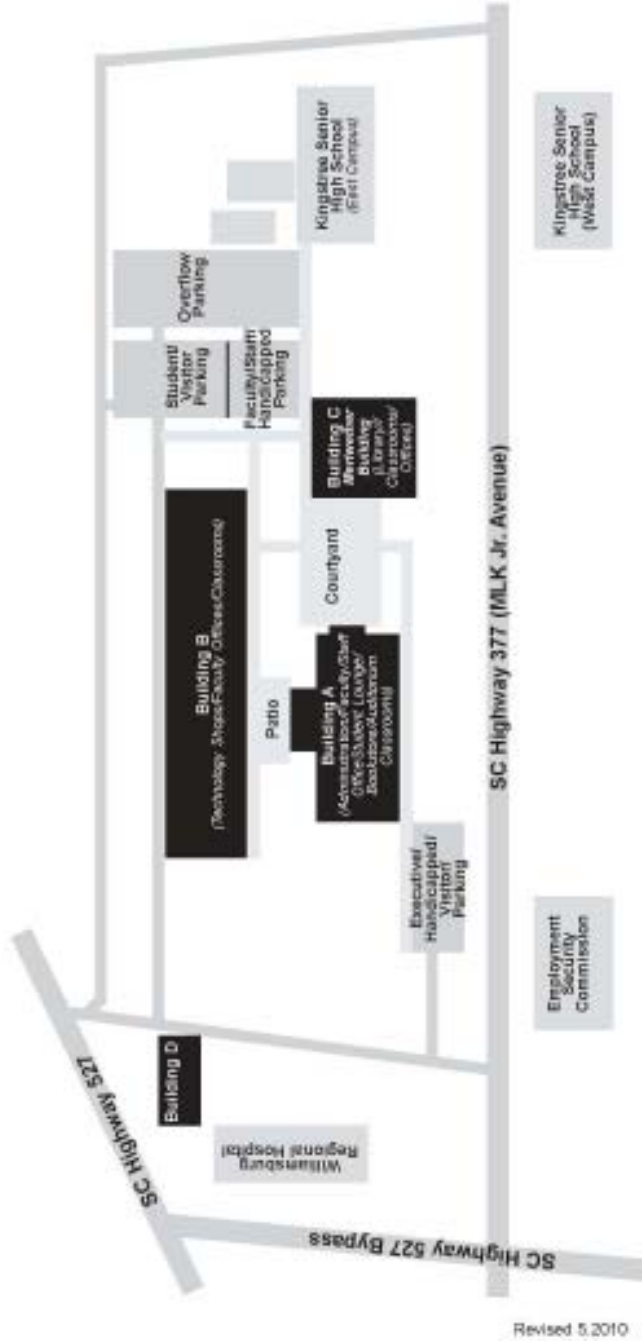
While the Bridge Program will enhance eligible students' transitions to the University, it's important to keep in mind that the program *does not* offer special admissions consideration to students. All transfer students must meet the requirements set forth by academic departments. They also are required to submit admissions applications and other standard paperwork.

For more information, students may contact the Bridge Program Coordinator at USC by calling 803.777.7700 or emailing admissions-ugrad@sc.edu.



Appendix F

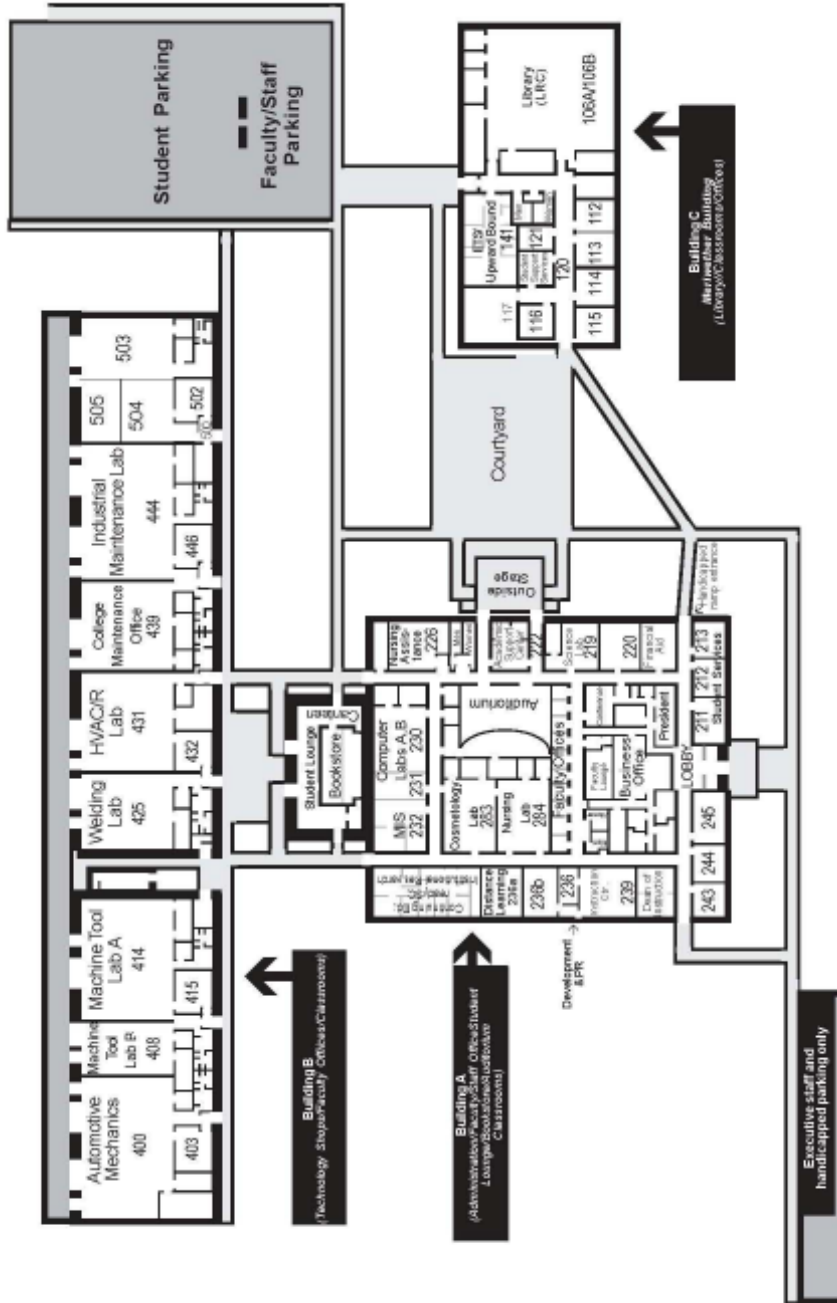
CAMPUS LOCATOR MAP





Appendix G

BUILDING MAP



Revised 5.201



